



Risk Assessment Form

Social outings to a family home or family gathering are allowed with the completion and approval of a Risk Assessment form.

All outings:

- Must be in accordance with current government advice and recommendations and can be cancelled at short notice.
- Outings should be planned to take place outdoors as much as possible and avoid public/crowded areas such as shopping centers, cafes etc.
- Residents will need to wear face masks when physical distancing cannot be maintained.
- **Risk assessment forms can be collected from Admin and will need to be completed and returned 24 hours prior to your outing date. For outings occurring over weekends, forms must be submitted by 9 am Friday morning,**
- Forms will be subject to approval by management and Admin staff will contact you to confirm approval decision.

Risk Description:	Gate pass for small family gathering/ home visit
Name of Resident Attending	
Date of outing	
Completed by Name & date	

Visit Address (must be at a home address)			
Time	Time Out		Time In
Name, address and covid status of each person attending gathering (Max no. of people based on NSW Jurisdictional Guidelines)	Name	Address	Covid-19 Vaccination Status (Double, Single, None)
Family Members present screened:	<input type="checkbox"/> No symptoms of COVID 19 including fever, cough, shortness of breath, diarrhoea, sore throat, headache, malaise, changed smell or taste <input type="checkbox"/> No contact with anyone in home isolation for suspected/ confirmed COVID or been overseas in the last 14 days. Persons present should not reside at, travelled to/ from, or been in contact with persons from ANY areas with a high incidence of Covid-19 infections.		

Visit Approved by Management

Sign & Date _____

YES
NO

Please ensure each person maintains adequate social distancing and hand hygiene practices at all times for the duration of outing.

Additional Comments:

For Mareeba Use Only

Resident to be Rapid Antigen Tested on return if anyone attending the gathering have been to Ballina/Byron Shire, Greater Sydney Region (including Central Coast) and Hunter/New England Region and/or are unvaccinated or not double vaccinated.

To be tested: : Yes / No

By who: _____ Result recorded: POSITIVE / NEGATIVE

Requires isolation on return: Yes / No

Resident to be temperature checked on return.

By who: _____ Temperature recorded: _____

Requires isolation on return: Yes / No

Office Use only:

- Lee Care Message sent to advise outing
- Form filed in folder at Admin