



Risk Assessment Form

Risk Description:	Gate pass for small family gathering/ home visit
Name of Resident Attending	
Date of Home Visit/ gathering	
Assessment Completed by & date	

Social outings to a family home or family gathering are allowed with the completion and approval of a Risk Assessment form.

All outings:

- Must be in accordance with current government advice and recommendations.
- Outings should be planned to take place outdoors as much as possible and avoid public/crowded areas such as shopping centers, cafes etc.
- Residents will need to wear face masks when physical distancing cannot be maintained.
- **Risk assessment forms can be collected from Admin and will need to be completed and returned prior to your outing date.**
- Forms will be subject to approval by management and Admin staff will contact you to confirm approval decision.

Visit Address		
Time/ Duration of Visit		
Names, Contact Number and address of each person attending gathering (Max no. of people based on NSW Jurisdictional Guidelines)		
Influenza vaccination status of family members		
Family Members present screened:	<input type="checkbox"/> No symptoms of COVID 19 including fever, cough, shortness of breath, diarrhoea, sore throat, headache, malaise, changed smell or taste <input type="checkbox"/> No Travel overseas or contact with anyone in home isolation for suspected/ confirmed COVID in the last 14 days. Persons present should not reside at, travelled to/ from, or been in contact with persons from ANY hotspot or cluster locations	

Visit Approved by Management

Sign & Date _____

YES

NO

Please ensure each person maintains adequate social distancing and hand hygiene practices at all times for the duration of outing.

	Risk Mitigation Strategies	Met	Not Met
1			
2			
3			

Resident to be screened and temperature checked on return.

By who: _____ **Temperature recorded:** _____

Requires isolation on return: Yes / No

Additional Comments:

Office Use only:

- Lee Care Message sent to advise outing
- Risk assessment form attached to Lee Care Message
- Form filed in folder at Admin